

BARNAHUS PROJECT AND FUNDING TEMPLATE



This work is the intellectual property of the PROMISE Barnahus Network, vis a vis the Council of the Baltic Sea States Secretariat. It is licensed under the [Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International License](#).

Distribution rights of this document are strictly restricted to the license holder.

Permission may be granted to PROMISE Barnahus Network members, on a case-by-case basis, to use parts of this document as the basis for an application for funding supporting Barnahus and similar setups. The PROMISE Barnahus Network, vis a vis the Council of the Baltic Sea States Secretariat, must be involved in the process. Contact promise@cbss.org to learn more.

Published February 2021 in Stockholm.

Purpose

To support the development of initiatives, and drafting of funding applications, supporting the establishment and operation of Barnahus and similar setups. It is targeted to the European audience but may be of use more broadly.

Using this document

- Direct quotes from this template for use in funding applications for Barnahus are **approved**.
- However, we **highly** encourage you to adapt each section to your needs, exact activities, and national contexts.
- Text that is **CAPITALIZED AND GREY** are suggestions where you can spend extra time personalizing the application to fit the exact needs and national context.
- The lists and texts in here are in no way exhaustive. Add and expand as necessary.
- The categories and content in this document have been adapted from a number of previous Barnahus projects, including the EU funded PROMISE projects. The titles of the sections may differ in your application. Adapt as necessary.
- Some text is geared towards showing European donors how the project will reference and implement various European legal provisions. If this is not relevant for your project, consider reframing it to a national or other donor as **transposing international/European legal provisions** into national law and practice.
- Some text is geared towards the project involving multiple countries. If your project is a single country project, consider reframing these parts to being about **interfacing**

with the PROMISE Barnahus Network, or European Network of Barnahus, or other international partners. Describe the relevance and impact of that cooperation for the topic or activity at hand.

- Some of the text in any given section may be repetitive due to being presented in slightly different ways, at different lengths, and/or with different emphasis. Carefully read and edit for which emphasis fits your project.

Attribution

If you have used the guidance and text in this template, we recommend using the following text in the most appropriate place in the project application:

If **most** of your project is inspired by this template:

“This funding application is modelled after the PROMISE Barnahus Network series of activities, which have significantly accelerated the adoption of the Barnahus model across Europe. Find out more at www.barnahus.eu.”

If **parts** of your project are inspired by this template:

“This funding application is modelled in part after the PROMISE Barnahus Network series of activities, which have significantly accelerated the adoption of the Barnahus model across Europe. Find out more at www.barnahus.eu.”

Disclaimer

Use of this text does not automatically imply the support of the PROMISE Barnahus Network to any given project or partner, including the lead partner.

PROMISE Barnahus Network Support options

- **Inform** the PROMISE Barnahus Network *early* about your project application, especially if you would like to engage PROMISE experts or PROMISE trainings in your project. Availability for these resources needs to be planned for. promise@cbss.org
- **Invite** the Network as a partner or expert consultant to the project. This could be in consultation committees, guiding and supporting in securing specific international experts, providing training and specialized interventions/keynote presentations, supporting communication efforts, and more. Be in contact to discuss the details for both options to see if that would be right for your project. For this level of support:
 - the Network *must* be a part of the drafting process.
 - If you have not already applied to become a member, you should do so no later than when the project is awarded funding, but preferably before.
- **Letter of support:** PROMISE Barnahus Network Members may ask the Network to issue a letter of support to, for example, confirm the support of the Network to the planned activities, and that such activities have been successful and sustainable in other countries, etc. For this, concept notes and descriptions should be sent in good

time with the request to promise@cbss.org. These can be sent in original language, but please include a summary in English of the main objectives, activities and outputs.

Additional resources

The following resources may help you to further define the needs, target groups, and activities that would be best suited to the current stage of Barnahus implementation in your country/countries, from which we encourage citing and referencing as needed in your application:

- **The PROMISE Vision** – putting forth some grounding principles about why Barnahus and how to get there.
- **The steps to getting to Barnahus** – a continuum we see play out in most countries when it comes to convincing stakeholders that Barnahus is the answer, creating an enabling environment to launch the service, the practical steps involved in preparing to launch services, training of competent and committed staff, and continuing to strive for excellence in practice in the long term.
- **The “four rooms”** – describing the professional competencies and services present in a fully operational Barnahus. Find this at the end of the PROMISE Vision, and read more in the PROMISE Barnahus Quality Standards.
- **Courses and support, publications, and webinars** – see the current offerings at www.barnahus.eu to get inspiration of the types of activities you can develop nationally/regionally, to see if any should be referenced as examples or support in your application, and also to evaluate asking the PROMISE Barnahus Network to provide training or other support.
- **Mapping of European Barnahus practice:** Details and statistics about, for example, the professions present in existing Barnahus, the types of violence and cases a Barnahus sees, etc, is regularly changing. If this type of information would be useful in your funding application, or in your advocacy for establishing or expanding Barnahus services, please email promise@cbss.org to request the information you need. Updated information will be provided at that time.

Have suggestions? Something to add?

This is a living document. We are very interested to integrate your promising practices, activity descriptions, and other ideas into this tool.

Contents

Background.....	7
General	7
Country specific.....	8
For Training focused projects	8
Why barnahus.....	10

Relevance and justification	11
To the call.....	11
To EU and international law and practice	11
Short UN EU relevance summary.....	11
The Barnahus Quality Standards.....	12
To National context.....	12
Objectives.....	14
Establishing the Barnahus.....	14
Getting to yes.....	14
Creating an enabling environment.....	15
National network building - in support of all stages of launching and operating Barnahus	17
Competent and Committed staff, and Excellence in practice	17
Children's voices and participation, measuring impact for children	18
Expected results	20
Sustainability.....	22
Letters of support.....	23
Target group	24
Broad target group	24
Child sexual abuse as a target group.....	24
Activities.....	25
National dialogue building.....	25
Study visits	26
Situation analysis	26
Legal framework analysis	27
Feasibility study.....	29
National roadmap and framework.....	30
Launching operations	30
Training of Barnahus staff.....	31
Training and awareness raising among stakeholders	32
National network establishment.....	32
National competence centre establishment	33
Children's voices	33
Public awareness	34
Barnahus as a career path	35
Research and data analysis	35
Hybrid project Suggestion	37
Methodology	40
For training projects.....	41

Communication	42
Purpose	42
The target audience	42
What we want to communicate	42
Tools and methods	43
A landing page on WEBSITE	43
Social media platforms.....	43
# Webinars.....	43
A final high level conference	43
Press releases	43
The activities in the project as dissemination activities	43
PROMISE Barnahus Network communication tools	43
Donor visibility and interests	44
Safeguarding, gender, and ethical issues.....	45
Child safeguarding policy of the project	46
Monitoring and Evaluation.....	47
1. Time.....	47
2. Quality.....	47
3. Cost/cost effectiveness	47
4. Satisfaction	47
5. Performance/relevance	48
Risks and mitigation	49
Cost EFFECTIVENESS	51
Partner descriptions	52
Budgets.....	53
Project budgets	53
Human effort	53
Transportation and travel	54
Design and communication	55
Meeting, training and conference costs.....	55
Overhead	56
Annual Operating costs	57
Opening costs	57
Interview room equipment, including secure recording and storage solutions for use in criminal justice proceedings.....	57
Medical evaluation room.....	58
Medical and technical equipment requirements in for paediatric, forensic and gynaecological examinations	58
Budget planner for Barnahus	60

Training budget template for Barnahus.....	63
Glossary of terms and key concepts	65