

## WORKPLAN 2022

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### INTRODUCTION

This workplan provides a framework for the work of the Network during 2022. It outlines the goals, actions, and roles of different actors. The workplan is designed to deliver on the objectives and priorities defined in the PROMISE Barnahus Network Strategy 2020-2025, on the basis of the purpose, mission, and activities described in the [Network Statues](#).

When needed, an ‘other’ category is added under each priority to reflect unforeseen yet impactful strategic actions. These should be considered for inclusion in Strategy 2020-2025 during the mid-term review planned for this year.

### KEY REFERENCE DOCUMENTS

- [Network statutes](#)
- [Network Strategy 2020-2025](#)
- Workplan 2021
- Annual report 2021
- Budget 2022

## DEVELOPMENT

- **Definition** - includes the recruitment of members, champions and observers. It also covers internal network activities, including steering group meetings, annual work plans, quality control and reporting.
- **Relevant Strategy Objective** - Establish the Network as a sustainable and formidable entity
- **Purpose** - Contribute to the objective by making it easy and attractive for the right actors to join and be active in the Network, as well as ensuring transparency and quality in the administration.
- **2022 Overview** - The Network will largely continue the routines and practices as established during its first year of operation. Key expansions include:
  - continuation of workplan and annual report routines,
  - targeted outreach and invitations to champions,
  - review of the 2020-2025 Strategy of the Network.

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
<b>Member recruitment</b>							
Maintain means and methods of recruitment. Ongoing membership approval	Membership expansion	Rolling consideration of membership application with targeted outreach to barnahus and key national stakeholders.	<ul style="list-style-type: none"> <li>· Maintain and improve systems and process</li> <li>· Targeted membership promotion</li> <li>· Administration</li> </ul>	Feedback and participation in new membership consideration discussions, approval/denial votes	Evaluation/ feedback on process and on-boarding	Membership certificate issued after dues paid	Maintain means and methods of recruitment. Ongoing membership approval.
	Technical experts join the Network	Engaging organisations with special competence	Invitations, outreach and administration	Feedback	Feedback	Membership certificate issued after dues paid	

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
<b>Champions and observers</b>							
Opportunities for visibility and engagement, including at the Barnahus Forum.	Outreach to potential champions	Targeted outreach to gain the support of influential individuals and figures	<ul style="list-style-type: none"> <li>· Mapping</li> <li>· Outreach</li> <li>· Invitations</li> <li>· Onboarding</li> <li>· Communication</li> </ul>	Propose champions Organise introductions if possible	Propose champions	Invitations distributed	Opportunities for visibility and engagement, including at the Barnahus Forum.
	Communications for champions and observers	A briefing format is developed for this target group	<ul style="list-style-type: none"> <li>· Develop template and note</li> <li>· Dissemination</li> </ul>	Feedback	Feedback	Disseminated briefing	
<b>Network internal activities</b>							
Steering group meetings, developing workplan for following year. Financial reporting. Quality control and oversight.	Steering group meetings	Organised as needed	Organisation, preparation and administration	Preparation and participation		Meeting minutes	Steering group meetings, developing workplan for following year. Quality control and oversight. Financial reporting.
	Steering group elections	Terms are limited to 2 years, +2 for vice president and secretary. Elections to be held early 2022.	<ul style="list-style-type: none"> <li>· Prepare</li> <li>· Execute</li> <li>· Communicate</li> <li>· Onboarding of new SG</li> </ul>	Preparation and participation	Preparation and participation	Ballot and new list of steering group members	
	Annual report	Editorial and technical summary of activities and achievements	<ul style="list-style-type: none"> <li>· Draft</li> <li>· Finalise</li> <li>· Disseminate</li> </ul>	Review Approve	Review Adopt	Annual report as adopted by the General Assembly	
	Budget results	Summary of actual income and expenses, including estimate of CBSS in-kind contribution	<ul style="list-style-type: none"> <li>· Finalise</li> <li>· Disseminate</li> </ul>	Review Approve	Review Adopt	Budget results as adopted by the General Assembly	

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
	Workplan 2022	Framework for the goals and actions of the Network during the year	<ul style="list-style-type: none"> <li>· Draft</li> <li>· Finalise</li> <li>· Disseminate</li> </ul>	Review Approve	Review Adopt	Workplan as adopted by the General Assembly	
	Budget 2022	Framework for income and expenses during the year in relation to the workplan	<ul style="list-style-type: none"> <li>· Finalise</li> <li>· Disseminate</li> </ul>	Review Approve	Review Adopt	Budget as adopted by the General Assembly	
	Membership dues	Income for the Network	<ul style="list-style-type: none"> <li>· Issue invoices</li> <li>· Follow up on unpaid</li> </ul>	Pay membership dues on time	Pay membership dues on time	Email confirmations	
	Membership certificates	Verification of membership, along with a welcome and communication guidance	Issue upon payment of membership dues	Review the communication guidance included in the certificate	Review the communication guidance included in the certificate	Membership certificate issued after dues paid	
	Midterm evaluation of the Strategy	Review and update the 2020-2025 strategy to reflect developments	<ul style="list-style-type: none"> <li>· Draft</li> <li>· Finalise</li> <li>Disseminate</li> </ul>	Review Approve	Review Adopt		

## FUNDRAISING

- **Definition** - includes securing additional funding through strategic partnerships and consultancies, with a view to establishing framework partnerships with the EU And other relevant donors in Europe.
- **Relevant Strategy Objective** - Establish the Network as a sustainable and formidable entity
- **Purpose** - Contribute to the objective through providing multiple sources of funding for sustainability and diversity of Network activities and services to members.
- **2022 Overview** – The Network will finalise PROMISE 3 to a high standard, act on funding developments in the EU, and seek out diverse funding sources.

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
<b>European Union strategic partnership</b>							
Progress report for PROMISE 3. Final year of PROMISE 3. Develop and submit project proposals.	Final year of PROMISE 3	Ensure a high-quality of execution in the final year of the project, amending project as necessary to support strategic developments	<ul style="list-style-type: none"> <li>Track project progress</li> <li>Draft and submit amendments to best support strategic developments and the needs of the Network</li> </ul>	Support a high-quality execution by your organization  Inform about needs and opportunities	Take advantage of project activities and outcomes, and provide feedback	Good feedback in evaluation letter from EU after final report	Final report of PROMISE 3.  Launch new projects.
	Develop and submit new project proposals	Keep an eye on, and act on, EU funding developments	<ul style="list-style-type: none"> <li>Tracking opportunities</li> <li>Coordinate, draft and submit application(s)</li> </ul>	Contribute to strategy and drafting	Give feedback on foreseen actions and outcomes	Application submitted	
<b>Supporters and Sponsors</b>							
Gaining sponsorships for the first Barnahus Forum.	Corporate outreach	Drafting and disseminating targeted communication, including templates, for engaging with corporates and foundations.	<ul style="list-style-type: none"> <li>Drafting</li> <li>Dissemination</li> <li>Outreach</li> <li>Onboarding</li> </ul> Communication	Support as relevant.	Support as relevant.	Targeted corporate /foundation outreach.	Maintaining and expanding corporate relationships.

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
		Developing concepts for contribution to the Barnabus Forum.					
	Project partnerships	The Network/CBSS may agree with member organizations to join as a partner on projects that intend to make use of Network benefits/ services. This may also support membership expansion efforts.	<ul style="list-style-type: none"> <li>· Tracking opportunities</li> <li>· Coordinating with relevant Members</li> <li>· Drafting and submission</li> <li>· Administration</li> </ul>	Propose projects to partner with	Propose projects to partner with	Project applications	
<b>Other</b>							
	Framework partnerships	Establishing relationships as a supplier of knowledge and training to key actors	<ul style="list-style-type: none"> <li>· Tracking opportunities</li> <li>· Coordinating with relevant Members</li> <li>· Drafting and submission</li> <li>Administration</li> </ul>	Support as relevant.	Support as relevant.	Meetings and communications to develop and establish these relationships	

## NETWORK SUPPORT

- **Definition** - Core activities include establishing a competence centre and training programme, continually developing and disseminating tools and guidance, and establishing an accreditation system – an activity which includes the rollout of the Hub case management system and the first review of the PROMISE Barnahus Quality Standards.
- **Relevant Strategy Objective** - Support Network members to expand and institutionalise Barnahus in their countries
- **Purpose** - Contribute to the objective through providing concrete, timely, and dynamic support to members in the form of training, guidance, and tools.
- **2022 Overview** – The Network will continue elaborating new training modules to ensure a holistic offering. It will continue promoting the Competence Centre of the network a key supplier for Barnahus, similar setups, and their stakeholders. Additionally, the Barnahus Quality Standards review will be conducted, and PROMISE Hub will continue its rollout.

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
<b>Training</b>							
Forensic interview and therapy trainings year two as part of PROMISE 3. Evaluation of training initiatives and develop in preparation for framework partnership agreement application.	Forensic interview and therapy trainings	Carrying out the trainings as planned in PROMISE 3, inviting network members on the waitlist when possible	<ul style="list-style-type: none"> <li>· Plan</li> <li>· Execute</li> <li>· Report</li> </ul>	Take part, when relevant.	Take part, when relevant.	Agendas and participant lists	Maintain and expand training programme according to the evaluation and the needs of the network, as part of the framework partnership agreement.
	Evaluation of trainings	Evaluating the courses using participant, instructor and observer input to improve for future rounds of courses and to communicate results to a broader audience	<ul style="list-style-type: none"> <li>· Plan</li> <li>· Execute</li> <li>· Report</li> </ul>	Take part, when relevant.	Take part, when relevant.	Evaluation results	

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
	Modules: Journey through Barnahus, legal, medical, child protection, other	Building out additional modules and/or stand alone courses to ensure a holistic offering	<ul style="list-style-type: none"> <li>Plan</li> <li>Execute</li> <li>Evaluate</li> <li>Report</li> </ul>	Take part, when relevant.	Take part, when relevant.	Course outlines AND/OR presentations	
	Waitlist	Maintain and promote the waitlist for courses. Use to plan course offerings.	<ul style="list-style-type: none"> <li>Plan</li> <li>Execute</li> <li>Report</li> </ul>	Take part, when relevant.	Take part, when relevant.	Waitlist	
	Consultancies	The Network/CBSS may agree or directly apply to be a consultant on projects that intend to make use of Network benefits / services. This may also support membership expansion efforts.	<ul style="list-style-type: none"> <li>Tracking opportunities</li> <li>Coordinating with relevant Members</li> <li>Drafting and submission</li> <li>Administration</li> <li>.</li> </ul>	Inform about consultancy opportunities	Inform about consultancy opportunities	Consultancy applications	
<b>Tools and guidance</b>							
	Regular publication of resources and tools	Developed by responding dynamically to the needs and interests of the Network, in consultation with relevant experts and network members	<ul style="list-style-type: none"> <li>Plan</li> <li>Draft</li> <li>Consultations</li> <li>Finalise</li> <li>Disseminate</li> </ul>	Contribute to consultations, cross-promote publications	Contribute to consultations, cross-promote publications	Tools/resources as published on barnahus.eu	Templates, factsheets, webinars, other analytical activities and reports
<b>Accreditation</b>							
Launch review of the Barnahus Standards on the basis of children's views. Maintain and update	Child consultations on the Standards	Child consultations as described in PROMISE 3	Support the relevant partners to plan, execute, and report.	Take note of results	Take note of results	Meeting notes (internal)	Continuation of the review of the Barnahus Standards for those standards not covered by
	Consultation on the Standards	Desk research, focus group, consultation and drafting updates to	<ul style="list-style-type: none"> <li>Plan</li> <li>Draft</li> <li>Consultations</li> </ul>	Take part, when relevant. Approve.	Take part, when relevant.	Draft standards for approval of the network	



2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
PROMISE Hub, rolling out to additional countries.		Standards 1.2, 5, 6, 8 and 9. Will feed into the development of the accreditation system, which will be developed in 2023, to integrate learnings from the process to develop Hub..	<ul style="list-style-type: none"> <li>Finalise</li> <li>Disseminate</li> </ul>				PROMISE 3. Development of accreditation system, with expert input.  Maintain and update PROMISE Hub, rolling out to additional countries.
	Roll out of PROMISE Hub, case management software	PROMISE 3 partners have access to PROMISE hub and are able to test and integrate it into their daily work. Network members are offered to onboard the tool for a fee.	Support Bonigi and partners to execute	Take part, when relevant.	Take part, when relevant.	Summary of rollout in annual report	
	Publication of GDPR and related guidance for PROMISE Hub	Disseminating guidance for technical evaluation and use.	<ul style="list-style-type: none"> <li>Execute</li> <li>Communicate</li> </ul>	Take part, when relevant.	Take part, when relevant.	Guidance link	

## EXCHANGE

- **Definition** – Includes supporting network members via in-person and virtual exchange, including at the Barnahus Form, General Assemblies, study visit, and 1:1 networking opportunities.
- **Relevant Strategy Objective** - Support Network members to expand and institutionalise Barnahus in their countries
- **Purpose** - Contribute to the objective through enabling a vibrant exchange of knowledge and practices among members and with key stakeholders.
- **2022 Overview** – Continued expansion of digital offerings for exchange, including for professional and alumni networks, including the first Barnahus Forum.

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
<b>Barnahus Forum and General Assemblies</b>							
Establishing an attractive and inspiring format for gathering all Barnahus interested in the same place to connect, learn and exchange. Foreseen to include a sponsorship model. Held in Stockholm.	General assembly 2022	Online meeting to adopt the regular reporting, elect a new steering committee, and comment on the Standards review, and prepare the mid-term evaluation of the Strategy.	<ul style="list-style-type: none"> <li>· Organisation</li> <li>· preparation</li> <li>· administration</li> <li>· Communication</li> </ul>	Take part	Take part	Meeting minutes	GA 2023, <i>possibly in person, and if so</i> , with a view to hosting it in in conjunction with a study visit to a newer Barnahus.
	Barnahus forum planning	Early 2022, online, on the side-lines of the NCAC symposium.	<ul style="list-style-type: none"> <li>· Organisation</li> <li>· Consultation</li> <li>· Preparation</li> <li>· Administration</li> </ul>	<ul style="list-style-type: none"> <li>· Contribute ideas</li> <li>· Consider proposing to lead a seminar / workshop / mini-training / other</li> <li>· Participate and promote</li> </ul>	<ul style="list-style-type: none"> <li>· Contribute ideas</li> <li>· Consider proposing to lead a seminar / workshop / mini-training / other</li> <li>· Participate and promote</li> </ul>	Summary of results in annual report	Pre-planning for Barnahus Forum 2024.
<b>Exchange/Study visits</b>							

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
Launch system for facilitating peer and mentor connection. Opportunities in conjunction with the Barnahus Forum, others as they arise. Maintain and facilitate connections of peers/mentors.	Professional networks	Continuation of the platform for different types of professionals to meet their peers in other countries. To exchange practice and ask for different types of support.	<ul style="list-style-type: none"> <li>· Organisation</li> <li>· Consultation</li> <li>· Preparation</li> <li>· Administration</li> <li>· Communication</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Support relevant colleagues and contacts to take part.</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Support relevant colleagues and contacts to take part.</li> </ul>	Professional networks concept, Summary of results in annual report	Opportunities in conjunction with the General assembly, others as they arise and as international travel becomes realistic again.
	Alumni network	Providing for exchange and professional development for PROMISE Alumni.	<ul style="list-style-type: none"> <li>· Organisation</li> <li>· Consultation</li> <li>· Preparation</li> <li>· Administration</li> <li>· Communication</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Support relevant colleagues and contacts to take part.</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Support relevant colleagues and contacts to take part.</li> </ul>	Summary in annual report	Maintain and facilitate connections of peers/mentors.
	Virtual study visit	First steps to establishing an on-demand virtual study visit with Barnahus.	<ul style="list-style-type: none"> <li>· Organisation</li> <li>· Consultation</li> <li>· Preparation</li> <li>· Administration</li> <li>· Communication</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Consider offering to pilot this idea using your service</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Consider offering to pilot this idea using your service</li> </ul>	Link to sign up for the study visit	
	Child participation working group	Regular meetings of the child participation working group to develop guidance and tools, act as a thematic advisory board	<ul style="list-style-type: none"> <li>· Organisation</li> <li>· Preparation</li> <li>· Administration</li> <li>· Communication</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> </ul>	Summary of work in annual report	
<b>Networking support</b>							
Connecting members to people and information	Support desk	Secretariat as the support desk for members. 1:1 meetings with members and potential members.	<ul style="list-style-type: none"> <li>· Ongoing knowledge building</li> <li>· 1:1 meetings</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Support ongoing knowledge building efforts</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Support ongoing</li> </ul>	Summary in annual report	Connecting members to people and information

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
			<ul style="list-style-type: none"> <li>· Consultations as needed</li> </ul>		<ul style="list-style-type: none"> <li>knowledge building efforts</li> </ul>		
	Press reviews and tracking	Tracking of news and developments relate to Barnahus in Europe and internationally. Cross promote and disseminate news as relevant.	<ul style="list-style-type: none"> <li>· Ongoing knowledge building</li> <li>· Cross promote and disseminate as relevant</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Support ongoing knowledge building efforts</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant.</li> <li>· Support ongoing knowledge building efforts</li> </ul>	Summary in annual report	
	Connection facilitation	Dynamically connecting actors to people and information	<ul style="list-style-type: none"> <li>· Dynamic introductions</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant</li> </ul>	<ul style="list-style-type: none"> <li>· Take part, when relevant</li> </ul>	Summary in annual report	

## COMMUNICATION

- **Definition** – Includes supporting network members via in-person and virtual exchange, including at the Barnahus Form, General Assemblies, study visit, and 1:1 networking opportunities.
- **Purpose** - Contribute to all the objectives of Strategy 2020-2025 through expanding the visibility and influence of the Network and its members, needed to establish the Network as a sustainable and formidable entity and

to support members to expand and institutionalise Barnahus in their countries.

- **2022 Overview** – Maintaining and expanding current communications, coordination, and advocacy routines.

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
<b>Core visibility and reporting</b>							
Annual report, including design and promotion	Annual report public dissemination	Using editorial section of annual report as a communication tool	<ul style="list-style-type: none"> <li>· Concept</li> <li>· Design/execute</li> <li>· Disseminate</li> <li>· Communicate</li> </ul>	Give feedback. Cross-promote and use in your own Barnahus and PROMISE communications	Cross-promote and use in your own Barnahus and PROMISE communications	Annual report link	Annual report, including design and promotion
<b>Dynamic communication</b>							
Newsletters and social media, webinars, updating of the map of the network and its members	Newsletters and social media, #EUBarnahus	Continue using as a platform to welcome members, disseminate news and tools, promote our resources and results, communicate our ownership and influence	<ul style="list-style-type: none"> <li>· Planning</li> <li>· Drafting</li> <li>· Consultation / collaboration</li> <li>· Execute</li> <li>· Disseminate</li> <li>· Communicate</li> <li>· Report</li> </ul>	Give feedback. Cross-promote and use in your own Barnahus and PROMISE communications	Cross-promote and use in your own Barnahus and PROMISE communications	Newsletter emails and social media posts	Newsletters and social media, webinars, updating of the map of the network and its members

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
	www.barnahus.eu	Maintain and expand the resources on the webpage, keep updated	<ul style="list-style-type: none"> <li>· Planning</li> <li>· Drafting</li> <li>· Consultation / collaboration</li> <li>· Execute</li> <li>· Communicate</li> </ul>	Give feedback. Cross-promote and use in your own Barnahus and PROMISE communications	Cross-promote and use in your own Barnahus and PROMISE communications	www.barnahus.eu	
	Map	Updating the network map regularly to include new members and new consultation countries (candidate countries)	<ul style="list-style-type: none"> <li>· Update</li> <li>· Disseminate fresh PPTs and images</li> </ul>	Give feedback. Cross-promote and use in your own Barnahus and PROMISE communications	Cross-promote and use in your own Barnahus and PROMISE communications	Map files	
	Webinars	Continue using webinars to engages all Barnahus stakeholders on key topics, notably as a tool for exchange and dissemination of results	<ul style="list-style-type: none"> <li>· Planning</li> <li>· Drafting</li> <li>· Consultation / collaboration</li> <li>· Execute</li> <li>· Disseminate</li> <li>· Communicate</li> <li>· Report</li> </ul>	Give feedback. Cross-promote and use in your own Barnahus and PROMISE communications	Cross-promote and use in your own Barnahus and PROMISE communications	Webinar links	
<b>Advocacy</b>							
Key conferences, supporting national advocacy, workshops (face to face or digital), following trends and developments.	Targeted presentations	Presentations given from PROMISE to relevant target groups upon request, priority to Network members.	<ul style="list-style-type: none"> <li>· Planning</li> <li>· Drafting</li> <li>· Consultation / collaboration</li> <li>· Execute</li> <li>· Disseminate</li> <li>· Communicate</li> <li>· Report</li> </ul>	<ul style="list-style-type: none"> <li>· Submit requests for speakers</li> <li>· Let us know when you will be a speaker</li> </ul>	<ul style="list-style-type: none"> <li>· Submit requests for speakers</li> <li>· Let us know when you will be a speaker</li> </ul>	Summary in annual report	Key conferences, supporting national advocacy, workshops (face to face or digital), following trends and developments.
	Targeted participation	Representation of PROMISE at relevant conferences to gather	<ul style="list-style-type: none"> <li>· Participate</li> <li>· Communicate</li> </ul>	<ul style="list-style-type: none"> <li>· Share info about upcoming conferences of interest</li> </ul>	<ul style="list-style-type: none"> <li>· Share info about upcoming</li> </ul>	Summary in annual report	

2022 Strategy	Goal	Description	Actions			Verification	Follow-up
			Secretariat	Steering group	Members		
		information and to network			conferences of interest		
	Coordination and targeted 1:1 meetings with stakeholders	Strategic meetings with key international and national actors to promote Barnahus and explore partnership opportunities, and develop a common path to promoting Barnahus	<ul style="list-style-type: none"> <li>· Participate</li> <li>· Disseminate / Communicate</li> <li>· Ongoing outreach</li> </ul>	Propose new stakeholders for outreach efforts, and take part if relevant	Propose new stakeholders for outreach efforts, and take part if relevant	Summary in annual report	
	Membership of the EU Victims' Rights Platform and participation in Platform meeting		<ul style="list-style-type: none"> <li>· engage with Child Circle on agenda items</li> </ul>	brief exchange on key strategic policy issues at Steering Group Meetings	General Assembly Meeting brief exchange on key strategic EU policy issues		